

PRODUCTIVITY IMPROVEMENT THROUGH KAIZEN & 5S PROCESS

Overview

Kaizen is Japanese word stands for “improvement”, or “change for the better” refers to philosophy or practices that focus upon continuous improvement of processes in manufacturing, engineering, and business management. It has been applied in healthcare, psychotherapy, life-coaching, government, banking, and other industries. When used in the business sense and applied to the workplace, kaizen refers to activities that continually improve all functions, eliminates waste and involves all employees. On a broad, cross-departmental scale in companies it generates Total Quality Management.

The **5S Process**, or simply “5S”, is a structured program to systematically achieve total organization, cleanliness, and standardization in the workplace. **5S** is a tool and system that helps improve the environment and efficiency of the shop floor as well as the office. A well-organized workplace results in a safer, more efficient, and more productive operation. It boosts the morale of the workers, promoting a sense of pride in their work and ownership of their responsibilities.

Contents

1. Improvement Initiatives
2. Quality Improvement
3. Problem Recurrence Prevention
4. What is “Kaizen” and its purpose
5. “Y” & “X” technologies
6. Performance: output v/s outcome
7. 3-Ways of Kaizen with examples
8. 7-Types of “Muda” with examples
9. A mechanism of Recognition & Rewarding of Kaizen Activities Companywide



Speaker’s Profile:

Syed Arshad Ali basically an Automobile Engineer who has undergone various Business Management Courses and has had several advanced Trainings on Maintenance and Quality Management from Japan. He has a professional career in Automobile industry and has worked with Multinational Joint Venture project “Hinopak Motors Limited” as a General Manager, Product Support Division & Quality Division. He has over 40 years’

experience of working very closely with Japanese experts in the field of Maintenance and Quality Management and has played a key role in establishing the modern Quality Management Systems at Hinopak which is the first automotive industry in Pakistan to receive ISO 9001 and ISO 14001 Certifications. He is a regular guest speaker sharing his quality experiences in the seminars and has presented papers in Pakistan International Convention on Quality Control (ICQC 95 & 96). He has

interacted with more than 15 thousands business executives of various reputable organizations. He is also qualified an Auditor / Lead Assessor from BSI (British Standard Institute) and visiting faculty member of CQP program at NED University Karachi. He is Senior Member of American Society for Quality (ASQ) and imparting training countrywide on modern Management approaches that are being practiced at Japan.

10. Definition of “5S”
11. Explanation of 5-Steps of House Keeping with examples
12. Application of 5S activities with examples
13. Auditing of 5S activities

Who should attend?

This course is designed for:

- Senior Managers,
- Functional Heads
- Executives of all functions
- Supervisors of all functions
- Leadmans or Senior front line workers.

What is included?

- Presentation and Instructions by an Expert.
- Course Material (Hard copies of slides and text).
- Examples and case Study
- Personalized certificate of participation

Benefits of Kaizen & 5S

- Promoting Improvement Culture
- Productivity enhances
- Cost reduced by eliminating waste
- Enhance business profitability
- Company image is enhanced
- Improved Safety
- Hazards can be avoided
- Overall environment improves so organization become an enjoyable place
- Miscommunication avoided

DAY & DATES	TIMING	DEADLINE	TOTAL FEE IN ADVANCE	CONTACT FOR REGISTRATION	Email:
Wednesday & Thursday 14 th & 15 th March/2018	2:00 PM TO 5:30 PM	Tuesday 13 th March/2018	Rs. 6,000/=	0334-2132520 0336-0205495	paapamsouth@gmail.com asimlodhi9@gmail.com

VENUE: Pakistan Association of Automotive Parts & Accessories Manufacturers (PAAPAM) South Office, At Brookes Roundabout # 204, Suleman Center, SC-5, ST-17, Sector-15, Korangi Industrial Area, Karachi.